

## **ROCC® Rules and Regulations**

1. The ROCC® Program is offered exclusively by AMAC®. ROCC® is a registered trademark of American Medical Accounting and Consulting (AMAC®), Inc. AMAC® reserves all rights.
2. Current ROCC® members in good standing may use the ROCC® designation. The ROCC® designation may not be displayed in any way that would bring dishonor to the ROCC® Program.
3. Candidates may use the following coding resources on the exam: ICD-9, CPT and HCPS. Candidates may use the ASTRO/ACR Guide to Radiation Oncology, ROCC® Study Guide and books received during an AMAC® Seminar.
4. It is the responsibility of the candidate to bring the appropriate coding books to use on the exam. AMAC® representatives will not provide coding books to the candidates. Candidates may not share books during the exam.
5. Electronic programs may not be used on the ROCC® Exam.
6. To qualify to sit for the exam, Candidates must obtain six ROCC® CEUs within 1 year prior to the exam. Documentation of the CEUs must be provided with the application.
7. If a proctor observes improper behavior (i.e., disturbances, cheating, etc.) during the exam, the candidate(s) involved will be disqualified from the program.
8. Recertification through CEUs requires the member to obtain documentation of 12 CEUs within the two year period. 6 of the CEUs must come from ROCC®. The other 6 may come from ASRT, AHIMA, AAPC, SROA or SATRO. Each of the non-ROCC® CEUs will count as half credit. For example 10 SATRO CEUs will count as 5 CEUs towards the ROCC® Recertification. Documentation of the CEUs must be attached with the recertification application and payment of the recertification fee prior to the expiration date.
9. CEUs for recertification must occur within the two years after the exam is taken or after the last recertification date.
10. Recertification through retaking the exam requires the recertification fee and retaking the ROCC® Exam prior to the expiration date.
11. Members who do not maintain their CEUs or retake the exam prior to their expiration date will lose their ROCC® Certification. Application to sit for the exam may be made at any time.
12. Members who maintain their CEUs but do not process their Recertification application before the expiration date may apply for reinstatement.
13. The ROCC® designation may be revoked if the member becomes excluded by Medicare/Medicaid, falsifies information in an application, is terminated from employment for an ethics violation, or violates the rules and regulations as established herein.

**Candidate Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_